

## Availability

I am applying for a position at

- Humane Society at Lollypop Farm
- Lollypop West
- Both locations

Which of the following positions interest you?  
(Check as many as apply.)

- Adoption/Admissions Counselor**  
Includes: customer service, cleaning, animal care, behavior assessment
- Clinic**  
Includes: providing surgical and medical treatment for animals (*Lollypop Farm only*)
- Kennel Attendant**  
Includes: cleaning, feeding animals and medications.
- Farm Attendant**  
Includes: large animal care, visitor relations, grounds keeping (*Lollypop Farm only*)
- Administrative**  
Includes: clerical and computer

Other jobs you are interested in (please be specific):

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## Education

Circle last grade completed in high school:

8 or less    9    10    11    12    GED

Name of School \_\_\_\_\_

Circle last year of college, Tech or Business School:

1    2    3    4    Graduated     Yes     No

Current/last school attended: \_\_\_\_\_

Major/area of study: \_\_\_\_\_

Are you currently a student?     Yes     No

## Important – Please Read Carefully

I understand that my employment may be terminated with or without cause or notice, at any time, at either my option or that of the Company. I understand that no management representative has any authority to enter into any agreement for continuing employment for any specific period of time or which is contrary to the foregoing without written approval of the Company. I give the Company permission to contact all or any of my previous employers and references and authorize them to disclose any information the company may request in the course of its investigation of this application. I hereby release the company and such references and prior employers from any and all liability with respect to such disclosures. After a tentative offer of employment has been made, if requested by the Company, I agree to take a job related medical examination at no personal expense and authorize the examining physician to disclose the findings to the Company. I understand that any offer of employment is conditioned upon receipt of satisfactory references and satisfactory completion of such job related medical examination.

I also understand that I may be requested now or at any subsequent time during my employment with the company to submit to drug and/or alcohol tests, at the company's expense. I understand that if I refuse to take the test, my employment may be terminated immediately.

I have provided truthful and complete responses to all inquiries in the application and authorize the company to investigate all statements contained in the application. I understand that the discovery of any falsification or omission constitutes a ground for immediate dismissal. If employed, I will abide by the Company's rules and regulations, which I understand are subject to change by the Company.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

## EMPLOYMENT APPLICATION

*Join the Team at*



**Lollypop Farm**

*The Humane Society  
is committed  
to the humane treatment  
of animals  
through education,  
prevention of cruelty  
and promotion of  
responsible pet ownership.*

## Personal Information

Today's Date \_\_\_\_\_ E-mail: \_\_\_\_\_

(Print) Full Name: \_\_\_\_\_  
Last First Middle

Present Address: \_\_\_\_\_  
Number/Street City State Zip Code

Phone Number(Home) AC (\_\_\_\_) \_\_\_\_\_ (Work) AC (\_\_\_\_) \_\_\_\_\_

If under 18 years of age, do you have a work permit?  Yes  No

Are you either a U.S. citizen or an alien who has the legal right to remain and work in the U.S.? *(You will be required to furnish proof of lawful work status if you are extended a job offer)*  Yes  No

Have you ever worked for the Humane Society at Lollypop Farm or Lollypop West?  Yes  No When? \_\_\_\_\_

Have you ever volunteered for the Humane Society at Lollypop Farm or Lollypop West?  Yes  No When? \_\_\_\_\_

Have you ever been convicted of a crime?  Yes  No

If so, please describe fully the criminal conviction(s), listing the nature of the offense, your age at the time of the offense, your rehabilitation since the conviction(s). A conviction record will not necessarily be a bar to employment. \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

## Work History

	Employer	Job Duties	Employment Dates		Last Pay Rate	Reason for Leaving
			From	To		
Latest Job	Co. Name _____ Address _____ City/State/Zip _____ Phone #(____) _____ Supervisor Name _____					May we contact this employer now? <input type="checkbox"/> Yes <input type="checkbox"/> No
Job previous to the one above	Co. Name _____ Address _____ City/State/Zip _____ Phone #(____) _____ Supervisor Name _____					May we contact this employer now? <input type="checkbox"/> Yes <input type="checkbox"/> No
Job previous to the one above	Co. Name _____ Address _____ City/State/Zip _____ Phone #(____) _____ Supervisor Name _____					May we contact this employer now? <input type="checkbox"/> Yes <input type="checkbox"/> No

## Availability

Number of hours you would prefer to work each week \_\_\_\_\_

Maximum number of hours you can work each week \_\_\_\_\_

How soon could you start working for Humane Society at Lollypop Farm / Lollypop West? \_\_\_\_\_

We hire people to work during hours we're closed to the public as well as times we're open for business, including evenings and weekends. To help us consider you for a job that matches your availability, please tell us the earliest time and the latest time you can work each day.

Day	Earliest Time	Latest Time
SUN.		
MON.		
TUE.		
WED.		
THUR.		
FRI.		
SAT.		

If hired, the hours you have listed will be taken into consideration in our scheduling process. If you have any conflicts, please list them:

\_\_\_\_\_  
 \_\_\_\_\_